



## CITY OF WILLIAMSBURG

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### MEMORANDUM

**TO: Planning Commission**

**DATE: April 2, 2004**

**SUBJECT: Comprehensive Plan Update  
Future meeting schedule**

Listed below is a suggested progression of work sessions, public forums and public hearings for the Comprehensive Plan update, for discussion at the April 5 work session.

#### **APRIL 2004**

April 5: Work session – Convention and Visitors Bureau, Sharpe Student Survey  
April 19: Work session – Colonial Williamsburg Foundation

#### **MAY 2004**

May 6: Public Forum  
May 26: Public Forum

#### **JUNE 2004**

Work session #1: Evaluate comments from Public Forums  
Work session #2: Update the Goals and Objectives based on the comments received to date

#### **JULY 2004**

Work session #1: Discuss City housing policies with Codes Compliance Administrator John Catlett, Zoning Administrator Carolyn Murphy, and Williamsburg Redevelopment and Housing Authority Director Jim Gurganus  
Work session #2: Discuss housing issues with the Williamsburg Area Association of Realtors and the Peninsula Housing and Builders Association  
Work session #3: Review list of major issues for the “Residential Neighborhoods and Housing” chapter

#### **AUGUST 2004**

Work session #1: Review commercial and economic development land use and zoning regulations  
Work session #2: Review list of major issues for the Commercial areas and economic development – IDA to be invited

## Comprehensive Plan Update Future Meeting Schedule

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### SEPTEMBER 2004

- Work session #1: Review demographic and economic analysis prepared for the City by the Hampton Roads Planning District Commission
- Work session #2: Review transportation issues
- Work session #3: Review public facilities with Department Heads
- Public Forum #1: Richmond Road Neighborhood Focus Area
- Public Forum #2: Jamestown Road Neighborhood Focus Area

### OCTOBER 2004

- Work session #1: Review community character issues
- Work session #2: Review economic development issues
- Public Forum #1: Center City area
- Public Forum #2: Commercial corridors

### NOVEMBER 2004

- Work session #1: Review final drafts of the following chapters: Introduction; Review/Analysis of past plans; Goals; and Demographics
- Work session #2: Review final drafts of the following chapters: Community Character; Residential Neighborhoods and Housing
- Public Forum #1: Infrastructure – utilities, transportation, parks, community facilities

### DECEMBER 2004

- Work session #1: Review final drafts of the following chapters: Institutions (CW and W&M), and Commercial areas and economic development
- Work session #2: Review final drafts of the following chapters: Infrastructure, and Recommendations for Implementation

### JANUARY 2005

- Public hearing: Final draft of Comprehensive Plan Update
- Work session #1: Review comments made at public hearing and decide on any needed changes to the final draft
- Work session #2: Review final document prior to making recommendation to City Council

### FEBRUARY 2005

- February 16 regular meeting: Recommend adoption of 2005 Comprehensive Plan to City Council



Reed T. Nester, AICP  
Planning Director